



Request for City Council Committee Action From the Department of Public Works

Date: September 10, 2013

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Subject: **Public Hearing for Chicago-Lake, Bloomington-Lake, East Lake and Lyndale-Lake Special Service Districts: 2014 Proposed Services and Service Charges**

Recommendation:

Passage and summary publication of a Resolution for the Chicago-Lake, Bloomington-Lake, East Lake and Lyndale-Lake Special Service Districts:

- A. Approving the special services and the budget cost estimates in the lump sum total amount of \$289,900 for 2014;
- B. Approving service charges and the lists of service charges (assessments) in the lump sum total amount of \$250,946 for 2014;
- C. Directing the City Clerk to transmit certified copies of the lists of service charges to the Hennepin County Auditor; and
- D. Directing the City Engineer to proceed with the work.

Previous Directives:

- August 20, 2013: Transportation and Public Works Committee meeting directing staff to give notice of public hearings.

Prepared by: Suzette R. Hjermstad, Public Works Special Assessment Office, 673-2401
Andrew Carlson, Transportation Maintenance & Repair

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Andrew Carlson, Project Manager, Special Service Districts

Reviews:	Permanent Review Committee (PRC)	Approval N/A
	Civil Rights Approval	Approval N/A
	Policy Review Group (PRG)	Approval N/A

Financial Impact: Special Assessments against benefited properties.

Community Impact:

Neighborhood Notification: Public hearing notices were sent out 10 days prior to the public hearing (see below for more information).

City Goals: The City's infrastructure will be well-maintained; streets will be destinations.

Comprehensive Plan: Consistent

Zoning Code: Not Applicable

Background/Supporting Information

Each year, the Special Service District Advisory Boards recommend the services, estimated budgets and assessment methodology for the coming year for their respective Special Service District. These service charges would be collected on the 2014 real estate taxes in the same manner as special assessments. There is no interest charge applied. Each affected property owner was mailed a notice of public hearing with the service charge amount 10 days in advance of the public hearing.

1. CHICAGO-LAKE SPECIAL SERVICE DISTRICT

The Chicago-Lake Special Service District Advisory Board has recommended the services for 2014, which, along with the estimated costs for 2014, are as follows:

1. Sidewalk Snow Services	\$ 500
2. Streetscape Banners	\$ 3,000
3. Streetscape Maintenance and Repair.	\$12,500
4. Litter Container Pick-up	\$ 6,000
5. Streetscape Cleaning Services	\$10,000
6. Streetscape Landscaping & Tree Maintenance	\$12,500
7. Seasonal Decorations	<u>\$ 6,500</u>
TOTAL	\$51,000

The service charges are set up such that 100% of the cost of these services (\$51,000 estimated for 2014) is recovered from the affected properties. After adjusting the proposed 2014 special services budget of \$51,000 for previous years' unexpended balances and additional costs for the services provided through 2012, the total amount proposed to be charged on the 2014 real estate tax statements calculates to \$45,001. As provided for in Section 461.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2014 is \$45,001.

The service charges for 2014 have been calculated according to the same method as the original streetscape assessments – the street frontage (lineal) method for the costs for the streets receiving services. The services are along Chicago Ave S from approximately 665 feet North of Lake Street E and south to 31st St E and Lake Street E from Columbus Ave S to 12th Ave S.

If approved, the 2014 service charges of \$45,001 would be collected on the 2014 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$45,001 to be collected in 2014 is \$391 more than the amount of \$44,610 collected in 2013.

Staff recommends approval of the services and service charges for 2014 in the Chicago-Lake Special Service District.

2. BLOOMINGTON-LAKE SPECIAL SERVICE DISTRICT

The Bloomington-Lake Special Service District Advisory Board has recommended the services for 2014 which along with the estimated costs for 2014 are as follows:

1. Sidewalk Snow Services	\$ 3,000
2. Streetscape Banners	\$ 3,000
3. Seasonal Decorations	\$ 6,500
4. Litter Container Pick-up	\$11,500
5. Streetscape Maintenance & Repair	\$10,000
6. Sidewalk Sweeping	\$13,500
7. Streetscape Trees	<u>\$ 6,500</u>
TOTAL	\$54,000

The service charges are set up such that 100% of the cost of these services (\$54,000 estimated for 2014) is recovered from the affected properties. After adjusting the proposed 2014 special services budget of \$54,000 for previous years' unexpended balances and additional costs for the services provided through 2012, the total amount proposed to be charged on the 2014 real estate tax statements calculates to \$43,315. As provided for in Section 460.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2014 is \$43,315.

The service charges for 2014 have been calculated according the street frontage (lineal) method for the costs for the streets receiving services, which is the same method as the original streetscape assessments. The services are along Lake Street E from 12th Ave S to Cedar Ave S.

If approved, the 2014 service charges of \$43,315 would be collected on the 2014 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$43,315 to be collected in 2014 is \$16,671 more than the amount of \$26,644 collected in 2013.

Staff recommends approval of the services and service charges for 2014 in the Bloomington-Lake Special Service District.

3. EAST LAKE SPECIAL SERVICE DISTRICT

The East Lake Special Service District Advisory Board has recommended the services for 2014, which along with the estimated costs for 2014, are as follows:

1. Streetscape Maintenance and Repair.	\$ 8,400
2. Litter Container Pick-up	\$16,500
3. Streetscape Cleaning Services	\$10,000
4. Streetscape Landscaping and Tree Maintenance	<u>\$15,000</u>
TOTAL	\$49,900

The service charges are set up such that 100% of the cost of these services (\$49,900 estimated for 2014) is recovered from the affected properties. After adjusting the proposed 2014 special services budget of \$49,900 for previous years' unexpended balances and additional costs for the services provided through 2012, the total amount proposed to be charged on the 2014 real estate tax statements calculates to \$48,882. As provided for in Section 462.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2014 is \$48,882.

The service charges for 2014 have been calculated according to the street frontage (lineal) method for the costs for the streets receiving services, which is the same method as the original streetscape assessments. The services are along Lake St East from Minnesota Trunk Highway 55 to West River Parkway and 27th Av South from Lake St East to Minnehaha Av.

If approved, the 2014 service charges of \$48,882 would be collected on the 2014 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$48,882 to be collected in 2014 is \$6,753 less than the amount of \$55,635 collected in 2013.

Staff recommends approval of the services and service charges for 2014 in the East Lake Special Service District.

4. LYNDALE-LAKE SPECIAL SERVICE DISTRICT

The Lyndale-Lake Special Service District Advisory Board has recommended the services for 2014, which along with the estimated costs for 2014, are as follows:

1. Sidewalk Snow Services – Clearing	\$48,000
2. Streetscape Maintenance and Repair.	\$18,000
3. Seasonal Tree Lighting	\$40,000
4. Streetscape Landscaping & Tree Maintenance	\$12,000
5. Trash Receptacle Servicing	<u>\$17,000</u>
TOTAL	\$135,000

The service charges are set up such that 100% of the cost of these services (\$135,000 estimated for 2014) is recovered from the affected properties. After adjusting the proposed 2014 special services budget of \$135,000 for previous years' unexpended balances and additional costs for the services provided through 2012, the total amount proposed to be charged on the 2014 real estate tax statements calculates to \$113,748. As provided for in Section 463.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2014 is \$113,748.

The service charges for 2014 have been calculated according to the street frontage (lineal) method for the costs for the streets receiving services, which is the same method as the original streetscape assessments. The services are along Lyndale Av S from the Midtown Greenway to 31st St W and Lake St W from Dupont Av S to Blaisdell Av S.

If approved, the 2014 service charges of \$113,748 would be collected on the 2014 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$113,748 to be collected in 2014 is \$55,150 less than the amount of \$168,898 collected in 2013.

Staff recommends approval of the services and service charges for 2014 in the Lyndale-Lake Special Service District.

CC: Council Member Robert Lilligren, Ward 6
Council Member Elizabeth Glidden, Ward 8
Council Member Gary Schiff, Ward 9
Council Member Meg Tuthill, Ward 10

T&PW - Your Committee, having under consideration the Chicago-Lake, Bloomington-Lake, East Lake and Lyndale-Lake Special Service Districts, now recommends passage and summary publication of the accompanying Resolution approving special services, the cost estimates, service charges and the lists of service charges for 2014 in the Chicago-Lake, Bloomington-Lake, East Lake and Lyndale-Lake Special Service Districts and directing the City Engineer to proceed with the work.

Colvin Roy

Approving special services, the cost estimates, service charges and the lists of service charges for 2014 in the Chicago-Lake, Bloomington Lake, East Lake and Lyndale-Lake Special Service Districts and directing the City Engineer to proceed with the work.

Whereas, public hearings were held on September 10, 2013 in accordance with Laws of Minnesota, Chapter 428A, Sections 428A.01 through 428A.10 and Chapters 460, 461, 462 and 463 of the Minneapolis Code of Ordinances to consider the proposed special services, the proposed service charges and the proposed lists of service charges as more particularly described in Petn No _____ on file in the Office of the City Clerk and to consider all written and oral objections and statements regarding this matter;

Now, Therefore, Be It Resolved by The City Council of The City of Minneapolis:

That the proposed special services, the proposed cost estimate in the total amount of \$51,000 for 2014 and that the proposed service charges and the proposed list of service charges for 2014 in the total amount of \$45,001 (amount remaining after adjusting the cost estimate of \$51,000 for previous years' unexpended balances and additional costs as provided for in Section 461.70 of the Minneapolis Code of Ordinances) as prepared by the City Engineer and on file in the Office of the City Clerk be and hereby are approved for the Chicago-Lake Special Service District.

Be It Further Resolved that the proposed special services, the proposed cost estimate in the total amount of \$54,000 for 2014 and that the proposed service charges and the proposed list of service charges for 2014 in the total amount of \$43,315 (amount remaining after adjusting the cost estimate of \$54,000 for previous years' unexpended balances and additional costs as provided for in Section 460.70 of the Minneapolis Code of Ordinances) as prepared by the City Engineer and on file

in the Office of the City Clerk be and hereby are approved for the Bloomington-Lake Special Service District.

Be It Further Resolved that the proposed special services, the proposed cost estimate in the total amount of \$49,900 for 2014 and that the proposed service charges and the proposed list of service charges for 2014 in the total amount of \$48,882 (amount remaining after adjusting the cost estimate of \$49,900 for previous years' unexpended balances and additional costs as provided for in Section 462.70 of the Minneapolis Code of Ordinances) as prepared by the City Engineer and on file in the Office of the City Clerk be and hereby are approved for the East Lake Special Service District.

Be It Further resolved that the proposed special services, the proposed cost estimate in the total amount of \$135,000 for 2014 and that the proposed service charges and the proposed list of service charges for 2014 in the total amount of \$113,748 (amount remaining after adjusting the cost estimate of \$135,000 for previous years' unexpended balances and additional costs as provided for in Section 463.70 of the Minneapolis Code of Ordinances) as prepared by the City Engineer and on file in the Office of the City Clerk be and hereby are approved for the Lyndale-Lake Special Service District.

Be It Further Resolved that the City Engineer is hereby directed to proceed with the work.

Be It Further Resolved that the service charges be collected in one (1) installment on the 2014 real estate tax statements in the same manner as special assessments without interest charges and that the City Clerk is hereby directed to transmit certified copies of said lists of service charges to the Hennepin County Auditor.